

# ORTHODONTIC PATIENT REGISTRATION

## PATIENT INFORMATION

Patient's Full Name \_\_\_\_\_ Patient is  Male  Female Patient's Birth Date \_\_\_\_\_  
First, Middle, Last Month/Day/Year

Patient's Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
Street City State Zip

Patient's Dentist \_\_\_\_\_ Dentist's Phone \_\_\_\_\_  
Name City

Whom may we thank for your referral? \_\_\_\_\_ Other family members seen by us? \_\_\_\_\_

## RESPONSIBLE PARTY INFORMATION

**Responsible Party 1** \_\_\_\_\_ ( Single  Married  Divorced) Relationship to Patient \_\_\_\_\_  
First, Middle, Last

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
Street City State Zip

Employer and Occupation \_\_\_\_\_ Birth Date \_\_\_\_\_ Social Security No. \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month/Day/Year

E-mail Address \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Responsible Party 2** \_\_\_\_\_ ( Single  Married  Divorced) Relationship to Patient \_\_\_\_\_  
First, Middle, Last

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
Street City State Zip

Employer and Occupation \_\_\_\_\_ Birth Date \_\_\_\_\_ Social Security No. \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month/Day/Year

E-mail Address \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Primary Insurance & Subscriber \_\_\_\_\_ Secondary Insurance & Subscriber \_\_\_\_\_

## HEALTH HISTORY

**MEDICAL HISTORY** - Please check "Yes" or "No" to all items below

Yes  No ADHD/ADD (if so, what medication(s))? \_\_\_\_\_

Yes  No Asthma (if so, what medication(s))? \_\_\_\_\_

Yes  No Girls: Started menstruation? First Cycle: \_\_\_\_\_

Yes  No Boys: Voice changed?

Yes  No Heart Trouble/Murmur (if so, what medication(s))? \_\_\_\_\_

Yes  No Artificial Joints (If so, when?) \_\_\_\_\_

Yes  No Joint Swelling or Arthritis

Yes  No Prolonged Bleeding

Yes  No Endocrine Problems

Yes  No Diabetes

Yes  No Bone Disorders

Yes  No Hepatitis or Liver Problem

Yes  No Tuberculosis (TB)

Yes  No AIDS or HIV

Yes  No Epilepsy

Yes  No Tonsils Removed (If so, when?) \_\_\_\_\_

Yes  No Are you pregnant? How far along? \_\_\_\_\_

Yes  No Seasonal Allergies Meds: \_\_\_\_\_

Yes  No Drug Allergies Which Ones? \_\_\_\_\_

Yes  No Latex Allergies

Yes  No Nickel Allergy

Yes  No Nut Allergy

**DENTAL HISTORY** - Please check "Yes" or "No" to all items below

**Date of last dental cleaning:** \_\_\_\_\_

Yes  No Any injuries to  face,  mouth,  teeth?

Yes  No Thumb, finger or lip sucking habit(s)?  
 Discontinued at age \_\_\_\_\_

Yes  No Mouth breathing when  awake,  asleep?

Yes  No Any known missing permanent teeth? \_\_\_\_\_

Yes  No Any known extra permanent teeth? \_\_\_\_\_

Yes  No Any teeth removed by extraction? If so, when \_\_\_\_\_

Yes  No A tongue thrust problem?  Speech problems?

Yes  No Any clenching or grinding of teeth?  Day  Night  Both

Yes  No Any pain, popping or locking on opening or closing jaw?

Yes  No Frequent headaches? If so, number per week \_\_\_\_  AM  PM

Yes  No Any muscle tenderness or stiffness in the  jaw  neck?

Yes  No Any  ringing sounds in the ear or  spells of dizziness?

Yes  No Any previous treatment for TMJ or jaw point problems?

Yes  No Any previous orthodontic evaluation or treatment?

Yes  No Are you under doctor's care now?  
 For what? \_\_\_\_\_

Name of Physician: \_\_\_\_\_

Physician's Phone: \_\_\_\_\_

PLEASE LIST YOUR **CHIEF CONCERN(S)** AND WHAT YOU WOULD LIKE TREATMENT TO ACCOMPLISH:

\_\_\_\_\_

\_\_\_\_\_

Signature of Person Completing Form: \_\_\_\_\_ Date: \_\_\_\_\_

Date: _____	Date: _____	Date: _____	Date: _____	Date: _____
Initials: _____	Initials: _____	Initials: _____	Initials: _____	Initials: _____

**Updated Health History/  
Personal Information:**

**SECTION A: PATIENT GIVING CONSENT**

Patient Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Patient Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

**SECTION B: TO THE PATIENT – PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.**

**Purpose of Consent:** By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read the Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

**Compliance Officer:** Elaine Olejnik, R.D.H., B.S.  
**Telephone:** 248-203-1134 **Fax:** 248-686-0154  
**Address:** 29777 Telegraph Road, Suite 3000, Southfield, MI 48034

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will *not* affect any action we took in reliance on this Consent before we received your revocation.

**SECTION C: SIGNATURE**

I, \_\_\_\_\_ have had full opportunity to read and consider the contents of this Consent form and the Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities, and health care operations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If this Consent is signed by a personal representative (parent/guardian) on behalf of the patient, complete the following:*

Personal Representative's Name: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**SECTION D: FOR OFFICE USE ONLY**

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
- Communication barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (please specify) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*You are entitled to a copy of this consent after you sign it.*

**SECTION E: REVOCATION OF CONSENT**

I revoke my Consent for your use and disclosure of my protected health information for treatment, payment activities, and healthcare operations.

I understand that revocation of my Consent will *not* affect any action you took in reliance on my Consent before you received this written Notice of Revocation. I also understand that you may decline to treat or to continue to treat me after I have revoked my Consent.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If this Revocation of Consent is signed by a personal representative (parent/guardian) on behalf of the patient, complete the following:*

Personal Representative's Name: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**SECTION F: PATIENT/RELATIVE HIPAA CONSENT**

I, \_\_\_\_\_, understand that by signing this Consent form, I am giving my consent to Great Expressions Dental Centers to disclose and discuss my protected health information to carry out treatment, payment activities and health care operations with the following family member:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Compliance Officer listed on Section B.

\_\_\_\_\_  
Patient's Signature (Legal Guardian, if Patient is a minor) Date: \_\_\_\_\_

**SECTION G: RESTRICTION OF PROTECTED HEALTH INFORMATION (PHI)**

I request Great Expressions Dental Centers restrict the disclosure of my PHI to those specified below:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If this Restriction of PHI is signed by a personal representative (parent/guardian) on behalf of the patient, complete the following:*

Personal Representative's Name: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_